



DIRECT DEPOSIT Receiver Authorization Form

I hereby authorize **Atlanta Partners Realty, LLC d/b/a Keller Williams Realty Atlanta Partners** ("the company") to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to the bank account listed below. I further authorize the financial institution named below to credit and/or debit such account.

I understand that this authorization remains in effect until the company receives from me, in writing, notification to terminate authorization in such a time and manner as to afford the company and my financial institution(s) a reasonable time to act on it. I understand electronic funds' transfers may, depending on my bank's policies, take up to three days to process the deposit and, therefore I release, acquit and discharge Company, its employees, heirs, successors, assigns, and agents from liability or claim resulting from my financial institution's timeliness of postings.

Agent Name: _____

Company Name: _____

*Company Name is ONLY applicable if you have an LLC or SCorp your commission checks are paid to

Banking Information

Name as It Appears on Account: _____

Name of Financial Institution: _____

Bank Address: _____

Account Type: Checking _____Savings _____

Routing Number: _____Account Number: _____

Account Holder Signature

Date

PAYMENT VIA ACH DIRECT DEPOSIT WILL NOT BE AUTHORIZED UNTIL THE MARKET CENTER RECEIVES A VOIDED CHECK FOR THE ACCOUNT TO BE CREDITED OR PROOF OF BANK ACCOUNT THROUGH BANK DOCUMENTATION IF CHECK IS NOT AVAILABLE.

For the company to verify bank account and routing number, associates **must attach a VOIDED CHECK** for the account to be credited. The company and the associate should retain completed copies of this form for their records.

PLEASE PROVIDE ONE OF THE FOLLOWING:

**_____ A VOIDED CHECK WITH THE CORRESPONDING
BANK ACCOUNT FROM THE DIRECT DEPOSIT FORM**

OR

**_____ A PROOF OF BANK ACCOUNT
ACCEPTABLE FORMS OF PROOF OF BANK ACCOUNT INCLUDES ONLY:**

- **A BANK STATEMENT**
- **A DOCUMENT ON OFFICIAL BANK LETTERHEAD VERIFYING
NAME ON ACCOUNT, ROUTING & ACCOUNT NUMBER**

WITHOUT PROOF OF 1 OR 2, ACH CANNOT BE AUTHORIZED.

